

# CATALOGUE 2026



# INTRODUCTION

At FRCI, we help businesses grow with smart digital solutions, cloud innovation, and expert IT services, combining strategy and support to drive impact. With over 85 professionals and 35+ years of experience, we've served more than 1,000 clients with tailored solutions. Our values are teamwork, respect, individuality, bravery, and exploration and we emphasizes building trusted client relationships.

We offer a wide range of professional training programmes designed to help individuals and organisations build practical, future-ready skills. With more than 30 years of experience, our expert trainers deliver courses in IT and programming, Microsoft 365 and Power Platform, cybersecurity awareness, leadership, communication, and essential business skills. Our learning solutions are available in classroom, virtual, and blended formats, ensuring flexibility and impact.

Whether you aim to upskill your teams, support digital transformation, or develop managerial excellence, our tailored training programmes are designed to empower your people and drive sustainable performance.

## OUR PARTNERS



# OUR METHODOLOGIES

You may choose the learning method that will best suit your needs and business realities.

## SEMINAR

Courses are delivered by a trainer, in person, within a classroom at our training centre or your company premises.

## CUSTOM TRAINING

After a thorough analysis of your business needs, FRCl comes with a personalised course contents which are adjusted to your realities.

## COACHING

We can offer 1 on 1 training for employees with busy schedules. Courses can be reduced to a crash-course and delivered in a timely manner. This offer is valid for up to 4 people from the same enterprise.

## INSTRUCTOR-LED ONLINE

Connect with your trainer via video conferencing, share your screen, and interact with each other.

## E-LEARNING

E-learning programs facilitate learning anytime, anywhere through technology. Learn at your own pace with world leaders in e-learning content provider.

## BLENDED LEARNING

We combine delivery of courses, content and other learning materials via an online channel or platform. You can mix the benefits of face to face, online and live online training to optimise your ROI. We work with leading international brands in the field – Cross Knowledge, Eni Edition, Procurement Academy, RedVector, Microsoft.

## FLY ME A TRAINER

“Fly me a trainer” is an offering for our corporate customers which gives them the opportunity to get trained on their premises, by our certified and experienced trainers. Considerable costs are associated with having entire teams travel to a different location to get trained, so this option is the best-match solution.

## SUPPORT

Designed to solve immediate problem on your day to day work. You will be able to access our consultant, online, whenever required.



IMPROVE YOUR EFFICIENCY  
WITH OUR TRAININGS.

**DESKTOP**

Training Title	Duration
<b>GENERAL</b>	
Introduction to Computers .....	9h
<b>COPILOT</b>	
Microsoft 365 Copilot .....	9h
Microsoft Copilot Windows .....	9h
<b>EXCEL</b>	
Microsoft Excel Level 1 and your 1st steps with Copilot .....	15h
Microsoft Excel Intermediate with Copilot as an efficiency booster.....	15h
Microsoft Excel Advanced with Copilot as a productivity companion.....	15h
Microsoft Excel Expert with Copilot for your data analysis processes .....	15h
Advanced Excel for Data Analysis .....	15h
Create and Manage Interactive Dashboard with Excel BI.....	15h
Automating Excel Files Using Visual Basic for Applications Programming.....	15h
Working with Power Query in Excel.....	6h
<b>POWERPOINT</b>	
Microsoft PowerPoint – From Discovery to Mastery .....	15h
Developing your Microsoft PowerPoint Skills.....	12h
<b>WORD</b>	
Designing Professional Documents Using Microsoft Word .....	12h

Training Title	Duration
<b>OUTLOOK</b>	
Work smart with Microsoft Outlook.....	6h
<b>MICROSOFT 365</b>	
Empowering Collaboration: Exploring Microsoft Teams and M365 for Enhanced Productivity and Efficiency .....	12h
Microsoft Teams and Planner .....	6h
<b>PROJECT</b>	
Getting Started with Microsoft Project .....	12h
Mastering Microsoft Project.....	12h
<b>VISIO</b>	
Creating Dynamic Diagrams in Microsoft Visio .....	9h
<b>GOOGLE WORKSPACE</b>	
Google Sheets with Gemini .....	15h
Google Slides with Gemini.....	12h

DEVELOP YOUR SKILLS  
WITH OUR TRAINING

**IT PRO**



Training Title	Duration
<b>MICROSOFT 365</b>	
MS-102: Microsoft 365 Administrator.....	30h
MS-700: Managing Microsoft Teams .....	24h
MS-721: Collaborating with Communications APIs.....	30h
MS-900: Microsoft 365 Fundamentals .....	6h
<b>AZURE AI</b>	
AI-102: Designing and Implementing a Microsoft Azure AI Solution.....	30h
AI-900: Microsoft Azure AI Fundamentals.....	6h
<b>AZURE CLOUD</b>	
AZ-040: Automate Administration with PowerShell .....	30h
AZ-104: Microsoft Azure Administrator .....	24h
AZ-140: Configuring and Operating Microsoft Azure Virtual Desktop.....	24h
AZ-204: Developing Solutions for Microsoft Azure .....	30h
AZ-305: Designing Microsoft Azure Infrastructure Solutions.....	24h
AZ-400: Designing and Implementing Microsoft DevOps Solutions.....	24h
AZ-500: Microsoft Azure Security Technologies .....	24h
AZ-700: Designing and Implementing Microsoft Azure Networking Solutions .....	24h
AZ-800: Administering Windows Server Hybrid Core Infrastructure.....	24h
AZ-801: Configuring Windows Server Hybrid Advanced Services .....	24h
AZ-900: Microsoft Azure Fundamentals.....	6h

Training Title	Duration
<b>MODERN DESKTOP</b>	
MD-102: Endpoint Administrator .....	30h
<b>SECURITY, COMPLIANCE &amp; IDENTITY</b>	
SC-100: Microsoft Cybersecurity Architect.....	24h
SC-200: Microsoft Security Operations Analyst .....	24h
SC-300: Microsoft Identity and Access Administrator.....	24h
SC-400: Microsoft Information Protection Administrator .....	24h
SC-401: Microsoft Cloud Security Administrator .....	24h
SC-900: Microsoft Security, Compliance, and Identity Fundamentals.....	6h
<b>DATA PLATFORM / FABRIC / SQL</b>	
DP-100: Designing and Implementing a Data Science Solution on Azure .....	24h
DP-300: Administering Microsoft Azure SQL Solutions .....	24h
DP-600: Implement analytics solutions using Microsoft Fabric .....	24h
DP-700: Microsoft Fabric Data Engineer Associate.....	24h
DP-900: Microsoft Azure Data Fundamentals.....	6h
<b>GITHUB</b>	
GH-100: GitHub Administration.....	6h
GH-200: GitHub Actions .....	6h
GH-300: GitHub Copilot .....	6h
GH-500: GitHub Advanced Security .....	6h
GH-900: GitHub Foundations.....	12h

Training Title	Duration
<b>AI BUSINESS</b>	
AB-730: Transform business workflows with generative AI .....	6h
AB-731: Drive AI transformation in your organization.....	6h
AB-900: Introduction to Microsoft 365 and AI administration.....	6h
<b>POWER PLATFORM</b>	
PL-200: Microsoft Power Platform Functional Consultant.....	30h
PL-300: Microsoft Power BI Data Analyst .....	18h
PL-400: Microsoft Power Platform Developer .....	30h
PL-500: Microsoft Power Automate RPA Developer .....	30h
PL-600: Microsoft Power Platform Solution Architect .....	24h
PL-900: Microsoft Power Platform Fundamentals.....	12h
<b>DEVELOPMENT</b>	
UX-UI .....	18h

## Microsoft Certifications

Demonstrate role-based skills with industry-recognized certifications from Microsoft, including new business-focused certifications, and GitHub.

- ★ Expert certification
- 🔒 This certification has prerequisites
- Microsoft technical
- Microsoft business
- 🔗 Github

## Cloud & AI Platforms

### Fundamentals - Master the basics

Azure Fundamentals AZ-900	Azure AI Fundamentals AI-900	Azure Data Fundamentals DP-900
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### Role-based - Expand your technical skill set

Azure Administrator Associate AZ-104	Windows Server Hybrid Administrator Associate AZ-800 + AZ-801	Fabric Analytics Engineer Associate DP-600
Azure Developer Associate AZ-204	Azure AI Engineer Associate AI-102	Fabric Data Engineer Associate DP-700
Azure Solutions Architect Expert AZ-305	Machine Learning Operations (MLOps) Engineer Associate (Beta) AI-300	Azure Databricks Data Engineer Associate (Beta) DP-750
DevOps Engineer Expert AZ-400	Azure Data Scientist Associate DP-100	SQL AI Developer Associate (Beta) DP-800
Azure Network Engineer Associate AZ-700	Azure Database Administrator Associate DP-300	Power BI Data Analyst Associate PL-300

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## Cloud & AI Platforms

Specialty - Deepen your technical skills and manage industry solutions

Azure for SAP Workloads Specialty AZ-400	Azure Virtual Desktop Specialty AZ-140	Azure Cosmos DB Developer Specialty DP-420
GitHub Foundations GH-900	GitHub Administration GH-100	GitHub Actions GH-200
GitHub Copilot GH-300		

## AI Business Solutions

Fundamentals - Master the basics

Microsoft 365 Copilot and Agent Administration Fundamentals AB-900	Microsoft 365 Fundamentals MS-900	Power Platform Fundamentals PL-900
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Business - Expand your AI skills for business roles

AI Business Professional AB-730	AI Transformation Leader AB-731
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## AI Business Solutions

Role-based - Expand your technical skill set

Endpoint Administrator Associate MD-102	Dynamics 365 Customer Service Functional Consultant Associate MB-230	Dynamics 365 Finance Functional Consultant Associate MB-310
Dynamics 365 Business Central Functional Consultant Associate MB-800	Power Automate RPA Developer Associate PL-500	Administrator Expert MS-102
Dynamics 365: Finance and Operations Apps Solution Architect Expert MB-700	Dynamics 365 Supply Chain Management Functional Consultant Associate MB-330	Dynamics 365 Business Central Developer Associate MB-820
Power Platform Solution Architect Expert PL-600	Collaboration Communications Systems Engineer Associate MS-721	Dynamics 365 Field Service Functional Consultant Associate MB-240
Dynamics 365: Supply Chain Management Functional Consultant Expert MB-335	Power Platform Functional Consultant Associate PL-200	Agentic AI Business Solutions Architect AB-100
Teams Administrator Associate MS-700	Dynamics 365 Customer Experience Analyst Associate MB-280	Dynamics 365: Finance & Operations Apps Developer Associate MB-500
Power Platform Developer Associate PL-400		

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- Microsoft business
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## Security

### Fundamentals - Master the basics

Security, Compliance, and Identity Fundamentals

SC-900

### Role-based - Expand your technical skill set

Azure Security Engineer Associate

AZ-500

Identity and Access Administrator Associate

SC-300

Cybersecurity Architect Expert

SC-100

Information Security Administrator Associate

SC-401

Security Operations Analyst Associate

SC-200

### Business - Expand your AI skills for business roles

GitHub Advanced Security

GH-500



UNLEASH YOUR CREATIVITY  
WITH OUR TRAININGS

# MULTIMEDIA



Training Title	Duration
<b>AI</b>	
Using AI Tools in Adobe.....	12h
<b>PHOTOSHOP</b>	
Adobe Photoshop Beginner .....	12h
Adobe Photoshop Intermediate .....	12h
Adobe Photoshop Advanced .....	12h
<b>ILLUSTRATOR</b>	
Adobe Illustrator Beginner.....	12h
Adobe Illustrator Intermediate .....	12h
Adobe Illustrator Advanced.....	12h
<b>INDESIGN</b>	
Adobe InDesign Beginner to Intermediate.....	18h
Adobe Indesign Advanced .....	12h
<b>ACROBAT</b>	
Adobe Acrobat DC .....	12h
<b>VIDEO</b>	
Video Editing with Premiere Pro and After Effects .....	18h
<b>SOCIAL MEDIA</b>	
Advanced Social Media and E-Marketing Strategies .....	18h
LinkedIn for Business.....	6h
Facebook and LinkedIn for Business.....	6h
TikTok for Business.....	7h

STRENGTHEN YOUR SKILLS  
WITH OUR TRAININGS

# SOFT SKILLS, FINANCE & LANGUAGE



Training Title	Duration
<b>SOFT SKILLS</b>	
Advanced Supervisory Skills.....	18h
Communicate with Confidence: Assertiveness & Presentation Skills.....	18h
Communication & Emotional Intelligence at Work.....	12h
Communication & Presentation Skills.....	12h
Contract Management.....	36h
Customer Service Excellence.....	18h
Delivering Excellence in Customer Service via email and phone.....	12h
Develop your Leadership and Management Skills.....	18h
Develop your Professional Selling & Negotiation Skills.....	18h
Effective Delegation Skills.....	12h
Effective Time Management.....	6h
Interviewing Skills.....	12h
La Confiance en Soi.....	12h
Maintenir une Relation Clientèle Efficace.....	12h
Managing Stress with Confidence.....	12h
Mind Mapping.....	18h
People Management Skills.....	18h
Succeed as a First Time Manager.....	18h
Supervisory Skills.....	12h
The Power of Emotional Intelligence: Building Stronger Teams and Leaders.....	18h
Train the Trainer.....	18h
Lean Six Sigma Green Belt.....	18h
Lean Six Sigma Black Belt.....	18h

Training Title	Duration
Project Management Professional (PMP) .....	35h
ITIL v4 Foundation.....	18h
<b>FINANCE</b>	
Accounting & Finance Management for Non-Specialists .....	18h
Anti-Money Laundering and Countering the Financing of Terrorism.....	24h
Finance for non Finance people .....	18h
Fraud Examiners .....	18h
Principles of Payroll Management .....	12h
Corporate Finance, Analysis & Fraud Detection for Non-Finance People.....	18h
<b>LANGUAGE</b>	
Advanced Business Writing.....	18h
Improve your English Writing and Speaking Skills .....	30h
Maîtriser l'Art de l'Écriture et de l'Expression Orale en Français.....	30h



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